

TOWN OF LIND BOARD OF REVIEW MINUTES

Monday, May 15, 2024

4:00 PM to 6:00 PM

Lind Town Hall, N1315 County Road A, Waupaca, WI 54981

1. Board of Review (BOR) called to order by Board Chairman Nickel.
2. Roll Call—K. Nickel; Z. Nelson; F. Neumann; S. Gall (Alternate); A. Bazile.
3. Confirmation of appropriate BOR and Open Meetings notices.
4. Chairperson for BOR- Motion by S. Gall to have K. Nickel selected to Chair BOR; seconded by F. Neumann; motion passed unanimously by voice vote.
5. Vice-Chairperson – Motion by K. Nickel to have S. Gall selected to Vice-Chair; seconded by F. Neumann; motion passed unanimously by voice vote.
6. Motion by K. Nickel to approve minutes from 2023 BOR; seconded by S. Gall; motion passed unanimously by voice vote.
7. Verify at least one BOR member has met the annual mandatory training requirements-, K. Nickel, and F. Neumann did mandatory training.
8. Verify that the Township has an ordinance for the confidentiality of income and expense information provided to the Assessor under state law (Wis. Stat. §70.47(7)(af). -- Confirmed
9. Review new laws-completed.
10. Adoption of amendment to policy regarding the procedure for sworn telephone testimony and sworn written testimony-complete if needed.
11. Adoption of policy regarding the procedure for waiver of BOR hearing requests-complete if needed.
12. Filing and summary of Annual Assessment Report by Assessor-Estimated has been filed; A. Bazile will complete.
13. Receipt of the assessment roll by the Clerk from the Assessor-completed.
14. Receive the Assessment Roll and sworn statements from the Clerk-completed.
15. Review the Assessment Roll and perform the statutory duties:
 - a. Examine the roll – completed.
 - b. Correct description or calculation errors -none to correct.
 - c. Add omitted property- none omitted.
 - d. Eliminate double assessed property – none double assessed.
16. Discussion/Action – Certify all corrections of error under the state law (Wis. Stat. §70.43) --- none to correct.
17. Discussion/Action – Verify with the Assessor that open book changes are included in the assessment roll – verified.
18. Allow taxpayers to examine the assessment data – no public present at meeting requesting to examine the assessment data. One citizen, J. Babcock, requested informal review and information parcel notice and how assessment increase was calculated; A. Bazile explained.
19. During the first two hours, consideration of:

- a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause – none presented.
 - b. Requests for waiver of the BOR hearing allowing the property owner an appeal directly to the circuit court – none presented.
 - c. Requests to testify by telephone or submit a sworn written statement – none presented.
 - d. Subpoena requests – none.
 - e. Act on any other legally allowed or required BOR matters -- none.
20. Review Notices of Intent to File Objection – received verbal notice of one intent; scheduled for 5:30 p.m.
21. Proceed to hear objections: One objection heard for Scott and Theresa Pecher; tax parcel 12 17 41 10. See BOR Findings of Fact, Determinations and Decision Form.
22. Consider/act on scheduling additional BOR Date(s) – no additional dates needed.
23. Adjourn – motion to adjourn at 6: 15p.m. by Z. Nelson; seconded by S. Gall; motion passed unanimously by voice vote.

K. Nickel, Chair/F. Neumann, Clerk